

# IPaM Francisville

## *Vendor Application*

### 2021

**1628-32 Ridge Avenue. Philadelphia Pa. 19130**

*The Francisville Indigenous Peoples artisan MarketPlace*

*IPaM*

*Vendors sell a variety of multi-ethnic prepared foods, crafts and resale items. We seek to support and nurture local craft and culinary vendors, Music, and other Artistic Disciplines.*

#### **PLEASE NOTE:**

- **The vendor fee has been established as an FNDC Fundraiser, to support the Activities and programs related to Corridor Business Development, Retention and Enhancement, Corridor Cleaning and Beautification, Micro Business Development and Support.**
  
- **Application fee is due with the application.**
- **Application Deadline:**
- *Instructions on submitting your application and payment are enclosed.*
- **A late fee of \$20 will be added if your application and payment are not received by the deadline date. LATE APPLICATIONS MAY NOT BE CONSIDERED.**

Vendors Gratitude for your participation in our events! Set up time is 5pm. Ready to start at 6pm.

Breakdown time is 11pm to leave at 12 midnight.

Vendor fee for nonfood vendors is \$50 and food is \$75 unless otherwise negotiated

Vendor fees are nonrefundable.

This is a cooperative and vendors must keep their area clean at all times.

We strive to maintain an atmosphere of peace and prosperity at all times during the event.

Vendors please share the event fliers on all your social media to maximize advertising.

Please bring all necessary equipment and supplies. Tables and chairs are not supplied.

For further information, please contact:

Geraldine Churchwell-IPaM Venue Manager

IPaM Tented Open Air Venue

1628-32 Ridge Ave

Phila PA 19130

215-954-3799 CALL/TEXT

@myipamfv francisvillenc.org

Street Parking, Parking Lot Carlisle & Parrish St.

Pay vending fee via PayPal Penelope@francisvillenc.org Specify: IPaM Vendor  
Culinary or Craft. Thank you!

## Indigenous Peoples artisan Marketplace @ 1628-32 Ridge Avenue. Vendor Application

Business name \_\_\_\_\_

Contact person \_\_\_\_\_

Business address \_\_\_\_\_  
Street

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone ( \_\_\_\_\_ ) ( \_\_\_\_\_ )  
FAX E-mail

Preferred Method of Communication (*circle one*) E-mail Phone: X Text

Please specify if there's a certain day or time of the week best for you: \_\_\_\_\_

Twitter Handle (if applicable) \_\_\_\_\_

Are you a (please circle one): **truck/trailer (15+ ft.)** **cart (15 ft. or LESS)** **tent**  
*All carts and trailers must be detached from your vehicle during the event to maximize space.*

Provide dimensions: \_\_\_\_\_  
\_\_\_\_\_

### Licenses, Permits & Insurance

***In order to participate you must have or obtain the following:***

- ✓ A Philadelphia Food Safety Certificate (if you hold a permanent food license)
- ✓ Certificate of Insurance for General Liability Insurance coverage with **The Francisville NDC listed as additionally insured** with a \$1,000,000 limit. (NA if permanent IPaM Vendor)
- ✓ If you're a mobile vendor/food truck: A Health Department Vendor ID # and a mobile vending license
- ✓ A Mobile, Permanent Special Event license **or** Temporary Special Event Permit  
**(Health Department applications must be completed and submitted separately)**

What type of permit do you have (circle one)?

Mobile // Permanent // Neither -- I am applying for Temporary Special Event permit X

**SET UP/EQUIPMENT** - The health department requires that all vendors have proper tents, tables and hand washing stations.